

Tony Kershaw
Director of Law and Assurance

If calling please ask for:

Rob Castle on 033 022 22546
Email: rob.castle@westsussex.gov.uk

www.westsussex.gov.uk

County Hall
Chichester
West Sussex
PO19 1RQ
Switchboard
Tel no (01243) 777100



30 August 2023

Performance and Finance Scrutiny Committee

A meeting of the Committee will be held at **10.30 am on Thursday, 7 September 2023** at **County Hall, Chichester, PO19 1RQ**.

The meeting will be available to watch live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>.

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Agenda

10.30 am 1. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. **Minutes of the last meeting of the Committee** (Pages 5 - 10)

The Committee is asked to agree the minutes of the meeting held on 16 June 2023 (cream paper).

3. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

- 10.35 am 4. **Responses to Recommendations** (Pages 11 - 16)
- The Committee is asked to note the responses to recommendations made at previous meetings of the Committee.
- 10.40 am 5. **End of June 2023 (Quarter 1) Quarterly Performance and Resources Report** (Pages 17 - 142)
- A report by the Chief Executive and Director of Finance and Support Services setting out the corporate performance, finance, workforce, risk and capital programme positions as at the end of June 2023.
- The Committee is asked to examine the data and supporting commentary for the Performance and Resources report and make any recommendations for action to the relevant Cabinet Member or Scrutiny Committee.
- 12.10 pm 6. **Update on Council Plan and Medium Term Financial Strategy** (Pages 143 - 184)
- A report by the Director of Finance and Support Services setting out the planning process for updating the Council Plan and Medium Term Financial Strategy to support business and financial planning over the next five years.
- The Committee is asked to scrutinise the report on the Council Plan and Medium Term Financial Strategy.
- 12.40 pm 7. **Outcomes of the Executive Task and Finish Group - West Sussex County Council Careers and Skills** (Pages 185 - 194)
- Report by the Director of HR and Organisational Development.
- The Committee is asked to scrutinise the content of the report which sets out the recommendations and proposed actions to further improve the recruitment and retention of staff at the Council.

1.00 pm 8. **Work Programme Planning and possible items for future scrutiny** (Pages 195 - 206)

The Committee is asked to review its current draft work programme taking into account the scrutiny checklist (Appendix A) and highlight any further possible items for future scrutiny.

If any member puts forward such an item, the Committee's role at this meeting is to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

The Committee is also asked to review the Forward Plan of Key Decisions (Appendix B) and consider whether it wishes to enquire about any of the forthcoming decisions within its portfolio.

1.10 pm 9. **Requests for Call-in**

There have been no requests for call-in to the scrutiny committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

10. **Date of next meeting**

The next meeting of the Committee will be at 10.30am on 27 November 2023 at County Hall, Chichester. Probable agenda items include: -

- Quarterly Performance and Resources Report
- Centenary House Durrington and the Property Joint Venture
- Progress on the Joint Venture Partnership
- IT and Digitisation Strategy
- Capita in-sourcing
- To Be Confirmed - Budgetary implications

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 10 November 2023.

To all members of the Performance and Finance Scrutiny Committee

Webcasting

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